

PAST PRESIDENT

Function

Advise the President and other officers and Board of Directors members regarding past practices, general operations, and other matters to assist in the smooth running of the organization.

Responsibilities

1. Act as advisor to chapter Board of Directors regarding past practices and operations in accordance with chapter's bylaws. Upon request, assist officers in performing their responsibilities.
2. Serve as Chair of the Nominating Committee, develop a slate of qualified candidates for open Board of Directors positions in accordance with the bylaws. Communicate the open positions to the membership for a vote.
3. Support SHRM's mission to serve the HR professional (STP) and advance the HR profession (ATP) by creating and implementing a STP/ATP initiative for the Chapter.
4. Serve on various Chapter event committees, as needed.
5. Attend 75% of Chapter and Board of Directors meetings.
6. Provide a monthly report to be included in the packet sent to all board members in preparation for the monthly board of directors meetings.
7. Participate in the development of short-term and long-term strategic planning for the chapter.
8. Represent the Chapter in the human resources community.
9. Complete other assignments as requested by the President or the Board of Directors.

Requirements

Chapter member in good standing.
Maintain a current, active SHRM membership.

Term

One year

07-14-03; 01-01-04

Revised 02-01-05; 02/2009